



**COMMUNITY DEVELOPMENT COMMISSION  
of the County of Los Angeles**

2 Coral Circle • Monterey Park, CA 91755  
323.890.7001 • TTY: 323.838.7449 • [www.lacdc.org](http://www.lacdc.org)



**Gloria Molina  
Yvonne Brathwaite Burke  
Zev Yaroslavsky  
Don Knabe  
Michael D. Antonovich**  
*Commissioners*

**Carlos Jackson**  
*Executive Director*

September 11, 2007

Honorable Board of Commissioners  
Community Development Commission of the  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Commissioners:

**APPROVAL OF FUNDS FOR SERVICES AND OPERATIONS  
FOR PATH ACHIEVE GLENDALE (5)  
(3 Vote)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find that the approval of funding for services and operations at the Path Achieve Access Center located at 437 Fernando Court in the City of Glendale is not subject to the California Environmental Quality Act (CEQA), because the proposed activities will not have the potential for causing a significant effect on the environment.
2. Authorize the Executive Director of the Community Development Commission (Commission) to grant PATH Achieve Glendale one-time only funding of up to \$200,000 in County General Funds (CGF) allocated to the Fifth Supervisorial District, following receipt of said funds from the Chief Executive Office (CEO) to partially fund services and operations.
3. Authorize the Executive Director to draft and execute a Grant Agreement with PATH Achieve Glendale, in a total amount of up to \$200,000 in CGF allocated to the Fifth Supervisorial District, to fund services and operations for homeless individuals and families, effective following receipt of CGF from the CEO, approval of the Grant Agreement as to form by County Counsel, and execution by all parties.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS:**

The purpose of the recommended actions is to grant Fifth District CGF to PATH Achieve Glendale for supportive services and operating costs to enhance the homeless support system in the County.

**FISCAL IMPACT/FINANCING:**

The actions described herein will be funded with a portion of the \$20.0 million in CGF approved by the Board of Supervisors on June 20, 2005, to fund the construction and/or renovation of year-round emergency shelters and enhancements to the homeless support services system. On November 22, 2005, the Board of Supervisors approved the allocation of \$3.6 million of these funds to each Supervisorial District and allowed a 10% administrative fee, in the total amount of \$2.0 million, to be reserved by the Commission for projects.

The proposed grant of funds from the Commission to PATH Achieve Glendale includes a total of up to \$200,000 in one-time only funding from the Fifth District CGF, for supportive services and operating costs located in the City of Glendale. These funds, allocated to the Fifth Supervisorial District, are included in the Commission's approved Fiscal Year 2007-2008 budget.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS:**

In order to address the staggering numbers of homeless individuals and families and the corresponding critical shortage of beds in Los Angeles County, on June 20, 2005, the Board of Supervisors approved allocation of \$20.0 million for the construction and/or renovation of year-round emergency shelters and enhancements to the homeless support services systems.

On November 22, 2005, the Board of Supervisors directed the Commission to administer the funding and oversee all of the projects. The Board also instituted a method by which each Board Office selects recipients of these funds based on agency experience and the need for homeless services in the community, among other considerations.

PATH Achieve Glendale will continue to operate an emergency shelter and provide supportive services through the Access Center in the City of Glendale. Both the emergency shelter and Access Center are central points of entry for homeless families and individuals into the Glendale continuum of care system.

The service and operations Grant Agreement will allow PATH Achieve Glendale to continue to provide emergency shelter beds and provide an array of support services at the Access Center. Due to a change in management, PATH Achieve Glendale took on the programs, costs and debts of the prior management. This funding will serve as gap funding for programmatic costs that will allow PATH Achieve Glendale to continue to provide services seamlessly. The approved funding is for one time only and will not be renewed. The Grant Agreement between the Commission and PATH Achieve Glendale will also stipulate that they will provide quarterly progress reports for the purposes of oversight and monitoring that outline milestones achieved through their service delivery model to be reported directly to the Fifth District.

A complete description of the PATH Achieve Glendale is provided as Attachment A.

**ENVIRONMENTAL DOCUMENTATION:**

The proposed activities are exempt from the National Environmental Policy Act (NEPA) pursuant to 24 Code of Federal Regulations, Part 58, Section 58.34 (a)(3), because they involve administrative activities that will not have a physical impact or result in any physical changes to the environment. The activities are also not subject to the provisions of CEQA pursuant to State CEQA Guidelines 15060(c)(3) and 15378, because they are not defined as a project under CEQA and do not have the potential for causing a significant effect on the environment.

**IMPACT ON CURRENT PROJECTS:**

Approval of this action will allow for an increase in emergency shelter beds and services available for homeless men, women and children in the County.

Respectfully submitted,

CARLOS JACKSON  
Executive Director

Attachments: 1

## **ATTACHMENT A PATH ACHIEVE GLENDALE**

PATH Achieve Glendale is the new management entity for the programs that have been operating for 10 years as Project Achieve Glendale. PATH Achieve Glendale is located at 437 Fernando Court in the City of Glendale. They offer an emergency shelter and an array of support services through the Access Center.

The emergency shelter at PATH Achieve Glendale is the only year-round homeless shelter in the City of Glendale. This shelter has a 40 bed capacity with approximately 3,500 square feet of living space and includes a wheelchair accessible entrance. The shelter has a large living area, a playroom for children, a kitchen and dining area and a bed area. The bed area is one large room separated by partition dividers. There are 12 beds for men, 19 beds for women and 7 beds that can be designated based on the need of family configurations. The shelter is able to accommodate families regardless of age, number or gender of the children. PATH Achieve Glendale is also one of the few shelters located in the County with the ability to accept single homeless fathers and their children. This program is designed to provide safe, stable, short-term housing up to 90 days for individuals and families experiencing homelessness. The program rules require residents to save money, find work, and address any barriers to establishing permanent housing. Residents entering the program must have a source of income, and must agree to save 80% of that income during their 60-90 day stay. Additionally, residents must also meet with a case manager to establish a service plan and work towards goals that increase their income and housing opportunities.

The Access Center allows the emergency shelter residents and others who come in on a drop-in basis to connect with intake services, housing resources, veterans' services, mental health services, employment services, street outreach, health services and an array of other support services. Case managers also teach permanent housing search strategies and assistance with Section 8 and Shelter Plus Care applications through the City of Glendale. The Center has offices for case managers, a reception area and two public computer workstations. The operating hours is Monday through Friday from 8:00 a.m. to 5:00 p.m. with individual case managers who are available two evenings per week until 7:00 p.m. to better accommodate working individuals.

Both programs are critical components to the continuum of services in the City of Glendale.

The service and operations funding, which is one time only, from the ESF will serve to continue funding for the programs of PATH Achieve Glendale.

Operating and Services Funds	<u>\$200,000</u>
<b>Total request</b>	<b>\$200,000</b>